

Draft Agreement on Home Sharing funding

The purpose of this agreement is to ensure that service providers have reasonable levels of funding to meet their costs and that costs for CLBC are predictable and reasonable.

The proposal will be implemented in two phases. Phase 1 covers new contracts negotiated once the guidelines are in place:

1. Wages and benefits for an excluded position of manager at \$28.50 per hour plus standard benefits for up to 40 hours per week
2. We will pay program costs of \$2100 per year per full time manager
3. We will pay \$280 per individual per year in Home Share
4. Where real costs associated with such items as, damage to a caregiver home or crises can be predicted as an ongoing expense they should be built into the contract either as a variable or fixed payment.
5. For unexpected costs such as placement breakdown or emergencies, CLBC and service providers will use the principles for reviewing service levels and resolve the cost issue.
6. The guideline for the ratio of individuals in Home Share to one manager will be 1 to 25. This is not intended as a rigid cap. There may be some variation based on the following factors:
 - whether it is a growing or stable Home Sharing network
 - whether the homes are newer or long term and stable
 - the number of homes with more than one person
 - the complexity of the needs of the individuals served
 - the support needs of the families involved
7. We will pay the current percentage of administration for the agency, up to 10%, on the manager's wages and benefits, program costs and per individual costs.
8. For each individual in Home Share CLBC will pay \$2135 per year as an admin fee. This is based on 10% of the level 4 Home Share.

Phase 2 covers existing contracts:

1. Existing Home Share providing agencies will receive increases to cover salary, program and per person program costs, increasing the ratio, plus admin to 10% on these amounts, subject to savings/funds being available.
2. If the existing Home Share funding exceeds total available under the new funding guidelines no increase will be received. This funding will be maintained as new individuals receiving Home Share are added until the current funding meets the new funding guidelines.

3. If after 1 year, sufficient new individuals have not been added to offset the over funding the contract will be reduced to meet the funding guidelines.
4. Admin funds will be increased to the level of the new funding guidelines cap. If admin fees are currently funded at a higher level, admin funding will be maintained as new individuals receiving Home Share are added until the current funding meets the new admin funding guidelines.
5. If, after 18 months, sufficient new contracts have not been added to offset the over funding the admin funding in the contract will be reduced to meet the funding guidelines.
6. For contracts where the ratio of people served to agency manager is below 1-25 now, CLBC and the provider will negotiate a time frame for new individuals to be added to reach the new funding guidelines ratio. The time frame shall not exceed 12 months.

The CEO network, CLAN, and CLBC agree to establish a common dataset and collection mechanisms to begin with the implementation of this agreement and review the results of implementing the agreement one year from implementation.